

MAIL: Office of the State Auditor
 Local Government Audit Division
 1525 Sherman St., 7th Floor
 Denver, CO 80203
 FAX: 303-869-3061

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QUESTIONS? 303-869-3000

IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

NAME OF GOVERNMENT
ADDRESS

Egnar-Slickrock Fire Protection District
PO Box 249
Egnar, CO. 81325
Maggie Ramirez
970-570-8200
maglem@centurytel.net
N/a

For the Year Ended
12/31/19
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL
FAX

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED

Maggie Ramirez
PO Box 207
9705708200
09/15/2020

PREPARER (SIGNATURE REQUIRED)

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types

GOVERNMENTAL
(MODIFIED ACCRUAL BASIS)

PROPRIETARY
(CASH OR BUDGETARY BASIS)

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	
2-1	Taxes: Property (report mills levied in Question 10-6)	\$ 31,624	Please use this space to provide any necessary explanations
2-2	Specific ownership	\$ -	
2-3	Sales and use	\$ -	
2-4	Other (specify):	\$ -	
2-5	Licenses and permits	\$ -	

2-6	Intergovernmental:	Grants	\$	-
2-7		Conservation Trust Funds (Lottery)	\$	-
2-8		Highway Users Tax Funds (HUTF)	\$	-
2-9		Other (specify):	\$	-
2-10	Charges for services		\$	-
2-11	Fines and forfeits		\$	-
2-12	Special assessments		\$	-
2-13	Investment income		\$	-
2-14	Charges for utility services		\$	-
2-15	Debt proceeds	(should agree with line 4-4, column 2)	\$	-
2-16	Lease proceeds		\$	-
2-17	Developer Advances received	ould agree with line 4-4)	\$	-
2-18	Proceeds from sale of capital assets		\$	-
2-19	Fire and police pension		\$	-
2-20	Donations		\$	-
2-21	Other (specify):		\$	-
2-22			\$	-
2-23			\$	-
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE			\$ 31,624

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	\$ -	
3-2	Salaries	\$ -	
3-3	Payroll taxes	\$ -	
3-4	Contract services	\$ -	
3-5	Employee benefits	\$ -	
3-6	Insurance	\$ 9,500	
3-7	Accounting and legal fees	\$ 2,400	
3-8	Repair and maintenance	\$ 4,000	
3-9	Supplies	\$ 2,600	
3-10	Utilities and telephone	\$ 6,200	
3-11	Fire/Police	\$ -	
3-12	Streets and highways	\$ -	
3-13	Public health	\$ -	
3-14	Capital outlay	\$ -	
3-15	Utility operations	\$ -	
3-16	Culture and recreation	\$ -	
3-17	Debt service principal	\$ -	should agree with Part 4)
3-18	Debt service interest	\$ -	
3-19	Repayment of Developer Advance Principal	\$ -	ould agree with line 4-4)
3-20	Repayment of Developer Advance Interest	\$ -	
3-21	Contribution to pension plan	\$ -	(should agree to line 7-2)
3-22	Contribution to Fire & Police Pension Assoc.	\$ -	(should agree to line 7-2)
3-23	Training & Travel	\$ 2,442	
3-24	PR, Recruit, Appreciation & Retention	\$ 2,000	
3-25	Fuel	\$ 2,500	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES/EXPENSES	\$ 31,642	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - STOP - You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

Yes

No

4-1 Does the entity have outstanding debt?

X

If Yes, please attach a copy of the entity's Debt Repayment Schedule.

4-2 Is the debt repayment schedule attached? If no, MUST explain:

4-3 Is the entity current in its debt service payments? If no, MUST explain:

4-4

Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)	Outstanding at end of prior year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

*must tie to prior year ending balance

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-5	Does the entity have any authorized, but unissued, debt?		X
If yes:	How much?	\$ -	
	Date the debt was authorized:		
4-6	Does the entity intend to issue debt within the next calendar year?		X
If yes:	How much?	\$ -	
4-7	Does the entity have debt that has been refinanced that it is still responsible for?		X
If yes:	What is the amount outstanding?	\$ -	
4-8	Does the entity have any lease agreements?		X
If yes:	What is being leased?		
	What is the original date of the lease?		
	Number of years of lease?		
	Is the lease subject to annual appropriation?		
	What are the annual lease payments?	\$ -	

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

	Amount	Total
5-1 YEAR-END Total of ALL Checking and Savings Accounts	\$ 98,658	
5-2 Certificates of deposit	\$ -	
Total Cash Deposits		\$ 98,658
Investments (if investment is a mutual fund, please list underlying investments):		
	\$ -	
	\$ -	
5-3	\$ -	
	\$ -	
Total Investments		\$ -
Total Cash and Investments		\$ 98,658

Please answer the following questions by marking in the appropriate boxes

	Yes	No	N/A
5-4			
Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?			
5-5			
Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?			

If no, MUST use this space to provide any explanations:

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

	Yes	No
6-1		
Does the entity have capital assets?		
6-2		
Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.,? If no, MUST explain:		

Complete the following capital assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ 91,487	\$ -	\$ -	\$ 91,487
Machinery and equipment	\$ 309,963	\$ -	\$ -	\$ 309,963
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -

Other (explain):
Accumulated Depreciation

\$	-	\$	-	\$	-	\$	-
\$	-	\$	-	\$	-	\$	-
\$	401,450	\$	-	\$	-	\$	401,450

TOTAL

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 7-1 Does the entity have an "old hire" firemen's pension plan? X
- 7-2 Does the entity have a volunteer firemen's pension plan? X

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$	-
State contribution amount:	\$	-
Other (gifts, donations, etc.):	\$	-
TOTAL	\$	-

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No N/A

- 8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? X

If no, MUST explain:

- 8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: X

If yes: Please indicate the amount budgeted for each fund for the year reported:

Fund Name	Budgeted Expenditures/Expenses

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes No

- 9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? X

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 10-1 Is this application for a newly formed governmental entity? X

If yes: Date of formation:

- 10-2 Has the entity changed its name in the past or current year? X

If yes: Please list the NEW name & PRIOR name:

- 10-3 Is the entity a metropolitan district? X

Please indicate what services the entity provides:

- 10-4 Does the entity have an agreement with another government to provide services? X

If yes: List the name of the other governmental entity and the services provided:

- 10-5 Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? X

If yes: **Date Filed:**

10-6 Does the entity have a certified Mill Levy? X

If yes: Please provide the following mills levied for the year reported (do not report \$ amounts):

Bond Redemption mills	-
General/Other mills	8.000
Total mills	8.000

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

Print the names of ALL members of current governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

Board Member 1	Print Board Member's Name	I <u>LEMUEL RAMIREZ</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Lemuel Ramirez</u> Date: <u>OCT-5-2020</u> My term Expires: <u>2023</u>
Board Member 2	Print Board Member's Name <u>DARLINE WILLIAMS</u>	I <u>DARLINE WILLIAMS</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Darline Williams</u> Date: <u>10/5/20</u> My term Expires: <u>2023</u>
Board Member 3	Print Board Member's Name <u>Maggie Hernandez-Ramirez</u>	I <u>Maggie Hernandez-Ramirez</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Maggie Hernandez-Ramirez</u> Date: <u>10-5-20</u> My term Expires: <u>2022</u>
Board Member 4	Print Board Member's Name <u>Pamela L Brezonick</u>	I <u>Pamela Brezonick</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Pamela L Brezonick</u> Date: <u>10-05-2020</u> My term Expires: <u>2022</u>
Board Member 5	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 6	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 7	Print Board Member's Name	I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

Egnar-Slick Rock Fire Protection District

Monthly District Meeting Minutes

<ul style="list-style-type: none"> ❖ Special Meeting called to order at 1:00 p.m. October 5, 2020 <ul style="list-style-type: none"> ➤ Present: Darline Williams Lem Ramirez Maggie Ramirez Pam Brezernick (asked to be excused) Quorum established
<p>Minutes of special meeting held on September 21, 2020 were read Maggie Ramirez made motion to approve minutes Lem Ramirez 2nd no Discussion motion passed</p>
<ul style="list-style-type: none"> ❖ no treasurer report
<ul style="list-style-type: none"> ❖ Item 1 special meeting was called to approve audit report due on October 12, 2020. After several minutes discussing the 2020 audit the motion was made by Maggie to approve audit report as it was written and file with electronic signatures Darline 2nd no discussion motion passed. ❖ All copies of audits from previous years were obtained from Jan and filed ❖ Maggie Ramirez, Darline Williams and Lem Ramirez signed paperwork for electric signatures will contact Pam Brezernick later today to get her signature. ❖ Darline contacted Pinnacol for posters to put up in fire department for procedures to report work accidents and other information pertaining to rights of workers. Will laminate some before hanging in fire house. ❖ Board went over work being done to file budget for 2021. Darline showed progress to board. Waiting on 2021 mill levy report. Will discuss again in November ❖ Maggie made motion to make Darline Williams budget officer Lem Ramirez 2nd no discussion motion passed ❖ Board needs to put updated SOG for accidents involving fire department. Important steps for reporting to insurance for workers compensation damage to property and etc. ❖ Board still working on SOG for work injury procedures. ❖ Informed board that the propane tank in Slickrock was rented from Fraley. Will talk at next meeting on procedure to have tank removed if not needed. ❖ Maggie made motion to adjourn meeting Lem 2nd no discussion motion carried 3:05 p.m. ❖ Next meeting October 14, 2020 at fire house

RESOLUTION FOR EXEMPTION FROM AUDIT

(Pursuant to Section 29-1-604 C.R.S.)

A RESOLUTION APPROVING EXEMPTION FROM AUDIT FOR FISCAL YEAR 2017 FOR THE EGNAR-SLICKROCK FIRE PROTECTION DISTRICT, STATE OF COLORADO.

WHEREAS, the Board of Directors of Egnar-Slickrock Fire Protection District wishes to claim exemption from the audit requirements of Section 29-1-603 C.R.S.; and

WHEREAS, Section 29-1-604 C.R.S. states that any local government where neither revenues nor expenditures exceed five hundred thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603 C.R.S.; and

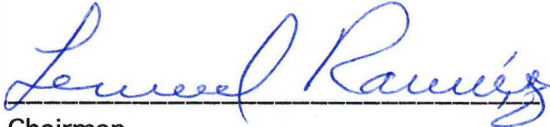
WHEREAS, neither revenues nor expenditures for Egnar-Slickrock Fire Protection District exceeded \$100,000 for fiscal year 2019; and

WHEREAS, an application for exemption from audit for Egnar-Slickrock Fire Protection District has been prepared by Maggie Ramirez, a person skilled in governmental accounting, and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations issued by the State Auditor,

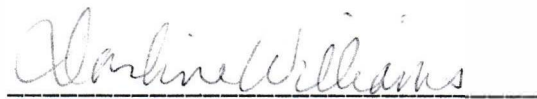
NOW THEREFORE, be it resolved by the Board of Egnar-Slickrock Fire Protection District that the application for exemption from audit for Egnar-Slickrock Fire Protection District for the fiscal year ended December 31, 2019 has been personally reviewed and is hereby approved by a majority of the Board of Egnar-Slickrock Fire Protection District; that those members of the Board have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of the Egnar-Slickrock Fire Protection District for the fiscal year ended December 31, 2019.

ADOPTED this 5TH day of October 2020.



Chairman

ATTEST:



Secretary/Treasurer